

The Housing Authority of the City of Fort Myers
4224 Renaissance Preserve Way
Fort Myers, FL 33916



Notice of Addendum
RFP#24-22
Addendum No. 1

Date: August 19, 2024

Notice is provided for clarification and/or change

Submittal Date: August 22, 2024

HACFM will receive electronic submissions of Proposals sent to Procurement@hacfm.org on or before the due date and time.

Please be sure to label the email Subject Line with the IFB/RFP/RFQ name and number. The email date and time stamp shall serve as the official receipt and late submissions shall not be accepted. HACFM shall not be responsible or liable for any lost or misdirected responses. Submissions are the responsibility of the proposer.

Receipt of addendums are to be acknowledged in the returned proposal package on the **Respondents CHECK LIST FOR PROPOSAL SUBMISSION**

Question/Answer:

Question 1: Full-Service Branch- What is the need for branch services, we have solutions that will meet your needs that do not require a branch.

Answer: HACFM infrequently has cash deposits. Please include options for cash deposits in Fort Myers.

Question 2: Credit/Purchasing Card- Does the HA have an existing program? if so, how many cards and yearly spend year?

Answer: Yes, we currently have a purchasing card program. We currently have 3 cards that average approximately \$40k/year in purchases.

Question 3: Other accts- There is a mention of 5 savings/operating accounts, but also have 11 in parenthesis, which one is it?

Answer: There are eleven

Question 4: Timeline of contract award date (9/23) and Transition Go live date (11/04)- The transition period is aggressive but we can meet it as long the Authority works with us too ensure a smooth transition.

Answer: Transition is depended on the award contract date and will be determined and worked on as a separate item.

Question 5: Should be using for our response or just the overall document provided?

Answer: No separate proposal form was provided, therefore, please use the criterion identified to respond to the RFP and all other forms provided.